



Nottingham University Academy of Science and Technology

Admissions Policy

Responsible officer: Principal

Date approved: 18/05/2015

Approved by: NUAST Board of Directors

NOTTINGHAM UNIVERSITY ACADEMY OF SCIENCE AND TECHNOLOGY

Admission Arrangements

1.0 Admission number

- 1.1 The Nottingham University Academy of Science and Technology (the Academy) has the following agreed admission number for the year 2016/2017 and, subject to any changes approved or required by the Secretary of State for Education, for subsequent years.
- 1.2 From 2016/17 Year 10 group size will be 180. The Academy will ultimately have capacity for 360 14-16 year old students. In 2016/17 the total Year 12 group size will be 220 and the Academy will ultimately have capacity for 440 16-19 year old students. The Year 12 admissions number for eligible external applicants is 160 in 2016, 100 in 2017 and 40 thereafter:

Places/Year group	2015	2016	2017	2018
Year 10 (external)	120	180	180	180
Year 11 (internal)	100	120	180	180
Year 12 (internal)		100	120	180
Year 12 (external)	150	160	100	40
Year 13 (internal)	90	150	220	220
Total	460	710	800	800

- 1.3 Students, who have an Education Health Care Plan, where the Academy is named in the child's Plan, will be admitted. In this event, the number of places that remain available for allocation will be reduced.
- 1.4 Arrangements for applications for places within the Academy's 16-19 cohorts from 2015 will be made directly to the Academy by 31 August each year. Applications for Year 10 cohorts from 2014 will participate in, and follow the timetable for, Nottingham City's co-ordinated admissions procedure.
- 1.5 Requests for admission outside of chronological age can be made

2.0 Year 10 admission arrangements

- 2.1 With the intention of recruiting a comprehensive and balanced intake of students across the ability range in each year of entry in line with its declared vision and ethos, and to ensure that it serves a sub-regional catchment, the Academy will operate a fair banding system for applicants for each intake year. Priority will be given on a **fair banding** basis for all applicants living within the whole catchment.

- Oversubscription criteria will take account of target catchment intakes.
- 2.2 Applicants will all be assessed using nationally recognised and independently verified reading tests and written mathematics tests to determine their ability band. The number of students taken from each of the nine ability bands (stanines) will be determined in line with a nationally referenced spread of ability. Testing sessions will be held before 1 December each year to enable applicants to be informed of the outcome of their application on 1 March each year. Late applicants, applying on or after 1 November, and in-year applicants, will be tested as soon as possible after receipt of their application. **If the Academy is undersubscribed all Year 10 applicants will be admitted.**
- 2.3 The Academy may refuse admission to students (other than in the normal year of entry) in the specific and limited circumstances described in paragraphs 3.8 and 3.12 of the School Admissions Code. In all the circumstances described in this paragraph and governed by the Nottingham City Fair Access Protocol (or subsequently named process for securing places for vulnerable children), however, the Secretary of State for Education may direct the Academy to admit such a student and that direction shall be binding on the Academy. (See Nottingham City In-Year Co-ordinated Scheme at: www.nottinghamcity.gov.uk/schooladmissions).
- 2.4 Applications from siblings, sets of twins or other children from multiple births will be treated as individual applicants. This may result in one child being allocated a place and another not.

3.0 Procedures where the Academy is oversubscribed

- 3.1 Where the number of admissions applications to Year 10 is greater than the published admissions number, applications will be considered - within the nine ability bands described in paragraphs 2.1 and 2.3 - against the following criteria and prioritised in the order in which they are set out below:
- a) Places will first be allocated to a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school. An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989 as amended by section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an

order appointing one or more individuals to be a child's special guardian (or special guardians).

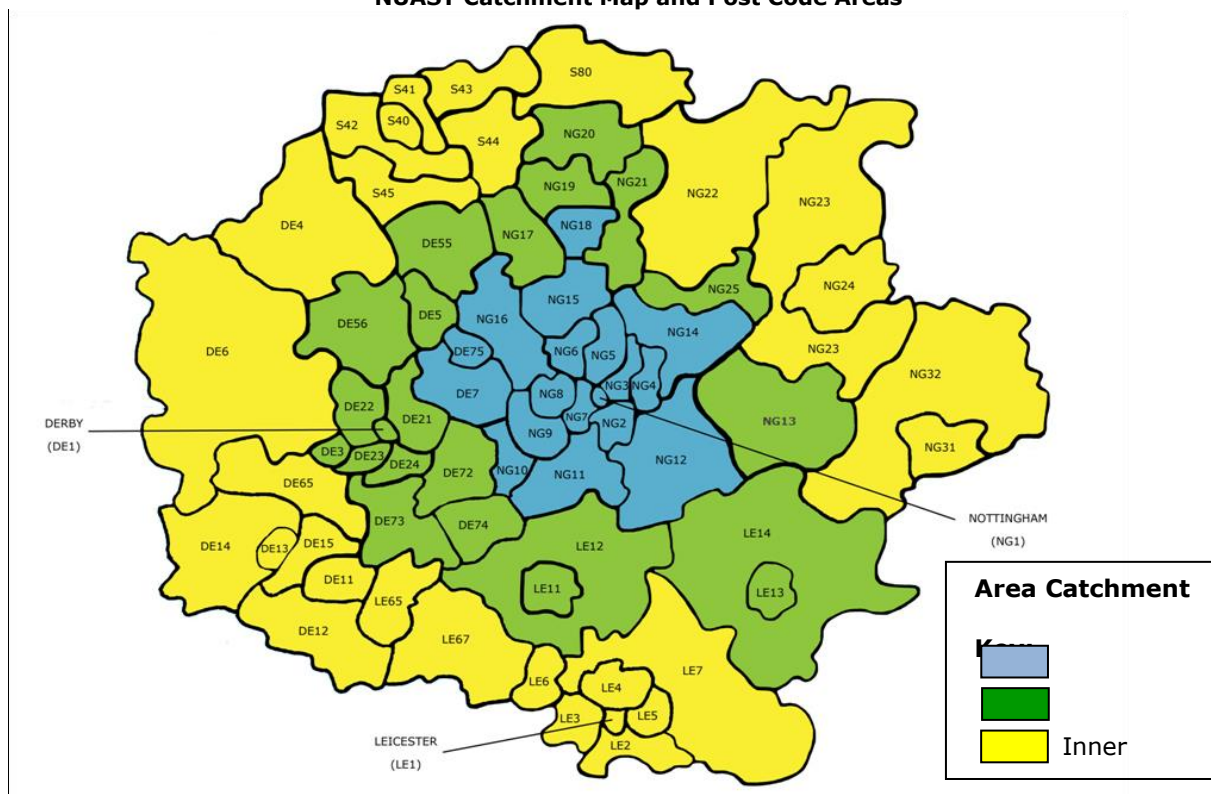
- b) Children residing within the three target catchment areas as follows:
- 30% of the remaining places to applicants living within the inner catchment
 - 35% living within the middle catchment
 - 35% living within the outer catchment.
- c) Where there are more applicants within the target catchment areas than there are places available, places will be determined by independently verified random allocation. The process of random allocation will be undertaken by an independent panel appointed by the Academy.
- d) Within each band, where there are insufficient applicants in the target catchment area(s) to meet the percentage quotas above, the unfilled places will then be shared equally between the oversubscribed area(s) in that band.
- e) To ensure a fair spread of ability, if any places within a band remain unfilled, they will be added equally to the two neighbouring bands (or the next band in the case of stanines 1 and 9). If the number of places cannot be shared equally, then the remaining additional places will be randomly allocated to one of the two neighbouring bands.
- f) Children residing outside the three target catchment areas.

3.2 The catchment target intake percentages are based on the size of populations living within the boundaries of specific postcodes in each area catchment (see below).

Target catchment intakes	Centres of population (not inclusive)	Postcodes (inclusive)
Inner 30%	Ilkeston Heanor Nottingham West Bridgford Beeston Hucknall Long Eaton	DE7, DE75 NG1, NG2, NG3, NG4, NG5, NG6, NG7, NG8, NG9, NG10, NG11, NG12, NG14, NG15, NG16, NG70, NG80, NG90

Middle 35%	Derby Belper Ripley Alfreton Loughborough Melton Mowbray Bingham Mansfield Southwell	DE1, DE3, DE5, DE21, DE22, DE23, DE24, DE55, DE56, DE65, DE72, DE73, DE74, DE99 LE11, LE12, LE13, LE14 NG13, NG17, NG18, NG19, NG20, NG21, NG25
Outer 35%	Matlock Ashbourne Burton-upon-Trent Leicester Ashby de la Zouch Coalville Newark Grantham Chesterfield Worksop	DE4, DE6, DE11, DE12, DE13, DE14, DE15 LE1, LE2, LE3, LE4, LE5, LE6, LE7, LE21, LE41, LE55, LE65, LE67, LE87, LE95 NG22, NG23, NG24, NG31, NG32 S40, S41, S42, S43, S44, S45, S49, S80

NUAST Catchment Map and Post Code Areas



3.3 **Tie-Break**

In deciding which applicant is prioritised where two or more applications cannot be separated, independently verified random allocation will be used to select students from any oversubscribed band and/or target catchment area.

- 3.4 Where a place becomes available in-year, this will be allocated using the same oversubscription criteria as described above. Where more than one applicant is thus eligible, the offer of places will be determined by independently verified random allocation.

4.0 Operation of waiting lists

- 4.1 Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate. This will be **administered and maintained** by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application and appeal for the Academy.
- 4.2 Where places become vacant they will be allocated to children whose order of priority on the waiting list will be determined solely in accordance with the criteria set out in paragraphs 1.0 to 3.4 of this document. The waiting list will be maintained by the Academy to the end of December each year.

5.0 Arrangements for appeals panels

- 5.1 Any applicant not offered a place at the Academy has the right to appeal. Appeals are heard by an Independent Appeal Panel in accordance with the School Admissions Appeals Code.
- 5.2 Appeals should be submitted within 20 Academy term-time days of the notification of a place not being offered at the Academy. The notification will indicate the reasons for refusal of a place and of the right of appeal.
- 5.3 Anyone wishing to appeal against an admission decision by the Academy should send a completed appeal form to the Clerk to the Appeal Panel at the address given on the appeal form, a copy of which is sent with the admission decision. Other documents may be submitted in support of an appeal and should be lodged with the Clerk to the Independent Appeal Panel not less than 7 working days before the appeal hearing.
- 5.4 Appellants will be given 14 days' notice of the appeal hearing, unless they agree to a shorter period of notice. At least 7 days before the hearing the Academy will provide the parent/carer with a written statement detailing the reasons why it has not been possible to allow the child to attend the Academy. The Independent Appeal Panel will have the discretion to refuse to admit late evidence.
- 5.5 The Clerk to the Independent Appeal Panel will, if possible, inform appellants of the Panel's decision on the day of the hearing.

6.0 Post-16 admission arrangements

- 6.1 It is the intention of the Academy that all the Academy students who wish to continue their education Post-16 should be able to do so, and it is expected that existing Academy students will fill the majority of the available Post-16 places from 2017 onwards. The entry requirements for specific courses are the same for both internal and external applicants.
- 6.2 The Post-16 Admissions Number, which will determine the number of places available for students **from other schools**, is 160 in 2016/17 (see paragraph 1.2 for subsequent years). The Academy may well be in a position to offer more than the stated number of external places to students from other schools should not all of the students transferring from Year 11 to Year 12 wish or be able to do so. The overall capacity of the Academy for Year 12 students from 2016/17 is 260.
- 6.3 The Academy's minimum entry requirements for those applying for Level 3 and Level 4 courses at Post-16 are as follows:
- 6.3.1 Entry to all level 3 courses will have at least a Grade C in GCSE English, GCSE Mathematics and three other GCSE or equivalent qualifications.
- 6.3.2 Entry to A Level Mathematics courses will require as a minimum at least the GCSE Mathematics or GCSE Statistics to be a Grade B pass.
- 6.3.3 Entry to A Level Science courses will require as a minimum for TWO GCSE Science subjects to be at least a Grade B pass.
- 6.3.4 Level 4 applicants will require at least 3 A*-E passes (or 2 A*-C passes) or equivalent, at Level 3.
- 6.4 If the number of external Post-16 applicants meeting the entry requirements exceeds the admission number in any year, places will be offered first to applicants who are, or have been, in public care (see paragraph 3.1(a) above). Places will next be offered to applicants using the same target catchment area oversubscription criteria detailed above in paragraph 3.1(b). Banding will not be used for Post-16 applications. If any catchment(s) remain over-subscribed the offer of remaining places will be determined by independently verified random allocation.
- 6.5 There will be a right of appeal to the Independent Appeals Panel for unsuccessful applicants.

REVIEW PROCESS

This policy will be reviewed annually by the Principal or when due to changes in guidance and approved by the NUASt Board of Directors.