

## Examination Results Day 2017

### **A/AS Level Results – Thursday, 17<sup>th</sup> August**

09:00 am for Year 13 pupils

10:00 am for Year 12 pupils

### **GCSE & BTEC Results – Thursday, 24<sup>th</sup> August**

09:00 am for Year 11 pupils

10:00 am for Year 10 pupils

Please note that the results will be available for collection from Toshiba Room until midday on the Examinations Results Day. After that day, the results will be available from the Exams Office every Tuesday – Thursday between 9.00 am and 2.00 pm.

Unfortunately, we are not able to distribute the results by e-mail, text or over the phone.

### **What to do if you cannot collect your results in person:**

- Leave a stamped addressed envelope with Ms. Aneta Hawrot, the Examinations Officer. The results will be posted out one day prior to the Examinations Results Day (16<sup>th</sup> August for A/AS Level Results or 23<sup>rd</sup> August for GCSE & BTEC Results) to arrive on the Examinations Results Day. All envelopes must have the correct postage; inadequate postage may delay or prevent the delivery of your results.
- Nominate someone to collect your results on your behalf. The nomination must be done in writing and the letter detailing who will be collecting the results should be addressed to Ms. Aneta Hawrot, the Examinations Officer. The person collecting the results needs to bring a copy of this letter with them along with a form of identification (e.g. a driving license or passport).

### **Certificates**

Examination Certificates will be available for collection from late November 2017 and will be kept in School for 4 years at which point they will be shredded in accordance with the Examination Boards guidelines.