



Wednesday 15<sup>th</sup> May 2019

Dear Parent/Carer

### **Cashless Payments**

In order to overcome issues with cash payments NUAST has decided to move to a cashless payment system in line with other secondary schools. The payment system we will use will be linked to Parent Mail the system which the school currently uses for correspondence. In order for you to be able to use the cashless payment system, you must register with Parent Mail if you have not already done so. Attached to this letter are the instructions for registration.

The payment system will go live from Monday 10<sup>th</sup> June for parents to load cash onto their child's account for school dinners, purchases and any trips/visits that are organised.

Cash will still be accepted for the period Monday 10<sup>th</sup> June – Tuesday 18<sup>th</sup> June. Monday 17<sup>th</sup> June and Tuesday 18<sup>th</sup> June will have both cashless and cash systems running concurrently. From Wednesday 19<sup>th</sup> June, it will not be possible to use cash to purchase school dinners.

### **Biometric Permission**

The current Data protection legislation requires that we obtain explicit consent to use your child's biometric (fingerprint) data in school. If you have any questions or queries please do not hesitate to contact the school.

There are several forms of characteristics that can be used to identify a student, but the biometric data we use is the fingerprint.

### **What will we use this information for?**

Biometric information will only be used to identify the student when purchasing the food at school. It enables us to provide a faster service than traditional cash tills and the technology works in the following way:

- The technology uses biometric fingerprint recognition and no image of a fingerprint is ever stored
- The reader creates a mathematical template that is a fully secure identifying information system, just like any other identity number
- The data is ID encrypted for further security and cannot be used in any other database
- It is not possible to recreate an image of the original scan for the data that is stored
- Once a student leaves the school their record is deleted from the database

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Executive Principal: **David Hooker** BSc (Hons), PGCE | Principal: **Robert White** BEd (Hons), PGDE

It is possible to purchase food from the school without giving your fingerprint information. Should you feel you do not wish for your child to be registered on the fingerprint system please indicate below and your child will be issued with a PIN instead.

Parents or Carers/Pupils may change their mind in relation to any of the consents they have provided at any time. This includes withdrawing consent to anything that has been agreed to here.

To withdraw consent to any of the above, or otherwise amend their position, parents or carers/pupils should write to us at:

School Office  
NUAST  
93 Abbey Street  
Nottingham  
NG7 2PL

This consent will otherwise continue until the pupil leaves the school/trust.

Please could you fill in the slip below and return to the reception as soon as possible.

Yours sincerely



Robert White

Principal

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Name of child : \_\_\_\_\_

Name of parent/carer: \_\_\_\_\_

Date: \_\_\_\_\_

I give consent for the taking and use of my child's fingerprint information  Yes  No

Signature (Parent/Carer): \_\_\_\_\_